



Independent Oversight Committee

Independent Oversight Committee information release

April 2024

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Independent Oversight Committee – March 2024 Meeting Minutes

- Location:** New Zealand Claims Resolution Service, MBIE Office, Grand Central Building, 145-161 Cashel Street, Christchurch and via MS Teams
- Date:** 8 March 2024
- Time:** 10.30 am – 2.25 pm
- Present:** David Ayers (Chair – DA), Sandra Manderson (SM), Felicity Caird (FC) and Nina Khouri (NK) by MS Teams
- In attendance:** Nanette Ainge (Secretary)
- SRES Management – Casey Hurren (Chief Executive – SRCE), Veronica Cress (General Counsel – SRGC), Daniel Hickling (Head of Corporate Services – SRCS), Anna Dobson (Unit Manager – SRUM)

Agenda items

1. **Welcome Apologies and quorum** – The Chair welcomed attendees, noted the quorum was met.
2. **Committee members' interests** – No conflicts in relation to any Agenda items were advised.
3. **Minutes of previous meeting** – approved
4. **Matters arising from Minutes**
 - 4.1. February Action items reviewed.
5. **Other general business**
 - 5.1. **Information Analysis Checklist reviewed** – The Committee reviewed items on the checklist. Three amendments were made to better reflect current status.
 - 5.2. **Review SRES papers** – noted various matters to be checked/confirmed with SRES.
 - 5.3. **Dates and frequency of meetings for 2024** – it was agreed that the April meeting will take place by circular agreement. Tentative meeting dates from July to December were scheduled.
 - 5.4. **2024 Reporting to the Crown, SRES Board and High Court** – it is proposed that the frequency of reporting be reduced to three times per annum (March, July and November). This reflects the current workload of the IOC and is within the parameters of the Terms of Reference. DA will discuss with Treasury and the SRES Board Chair.

[SRES Management attendees arrived at 12pm followed by 20-minute break for lunch]

6. **General matters including any arising from 5.2 above**
 - 6.1. General discussion around various issues.
 - 6.2. No ministerial meetings to report on.
 - 6.3. Package Review Process – no new requests in this period.

7. Company update

- 7.1. **Legal landscape** – SRGC updated the IOC on recent legal proceedings.
- 7.2. **Current Legal issues** – No changes to the Register since 2 February 2023.
- 7.3. **Review of the Discretionary Decisions register** – Two recent Discretionary Decisions noted and discussed.
- 7.4. **Operational progress** – Both overcap and Out of Scope (OOS) applications are ahead of forecast in terms of Package payments made. A key focus now is SRES's processing of OOS applications and the issues arising as these applications are worked through.

SRES reported on progress and will keep the IOC updated. Updated forecasting data for 2024/25 will be available for the IOC meeting in May.

SRCS advised that staff undertake fraud awareness training and revision annually and as necessary for new appointments. The committee was briefed on measures taken to combat cybersecurity risk, including penetration testing.
- 7.5. SRES updated the IOC on OOS eligibility issues and will keep the IOC updated going forward.

[SRES attendees departed at 1.30pm]

8. **Other business** - Nil
9. **Administrative matters**
 - 9.1. **Action Items** for March confirmed.
10. **March 2024 IOC Report** - Secretary will redistribute with changes made at the meeting
11. **Summary and close of meeting** – Meeting closed at 2.25pm.

Next meeting –

The Committee will meet by Circular Agreement on 12 April. Next face to face meeting **10 May 2024**.