



Independent Oversight Committee

Independent Oversight Committee information release

November 2023

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Independent Oversight Committee – September 2023 Meeting Minutes

- Location:** New Zealand Claims Resolution Service, MBIE Office, Grand Central Building, 145-161 Cashel Street, Christchurch and via Microsoft Teams
- Date:** **8 September 2023**
- Time:** 10.30am –2.55pm
- Present:** David Ayers (Chair – DA), Sandra Manderson (SM), Nina Khouri (NK), Felicity Caird (FC)
- Apologies:** No apologies
- In attendance:** Sarah Steele (Secretary)
- SRES Management – Casey Hurren (Chief Executive – SRCE), Daniel Hickling (Head of Corporate Services – SRCS), Anna Dobson (Unit Manager – SRUM)
- Matthew Beilan (The Treasury– MB)
Hannah Simcock (The Treasury – HS)

Agenda items

1. **Welcome, apologies and quorum** – Chair **welcomed** attendees, noted the **quorum** was met and there were no **apologies**.
2. **Committee members’ interests** – FC noted (under item 6.1) that her husband has recently taken a role with the Ombudsman’s Office and will be starting shortly. He will not take part in any work relating to the IOC and the Chair was satisfied that the potential conflict will be managed appropriately. No other conflicts in relation to any Agenda items were advised.
3. **Minutes of previous meeting** – The August 2023 minutes were approved with minor corrections.
4. **Matters arising from Minutes** –
 - 4.1. Review **SRES papers** – noted various matters to be checked/confirmed with SRES below.
 - 4.2. **Information Analysis Checklist reviewed** – The Committee reviewed items on the checklist clarifying as necessary.
 - 4.3. **August Action items reviewed.**

[Mathew Beilan arrived, and Hannah Simcock joined via MS Teams at 11.30am]

5. **Other general business**
 - 5.1. Correspondence – none this month
 - 5.2. Welcome to Matthew and Hannah and introductions to Hannah.
 - 5.3. Review of various issues including IOC meeting with Hon Dr Deborah Russell, Minister Responsible for the Earthquake Commission (on 3 August) and frequency of IOC meetings. Meeting frequency will continue to be monitored with possible move to fewer face to face meetings in 2024 if workload allows.
 - 5.4. MB and HS invited to attend the October meeting where the IOC will be joined by the SRES Board for an informal lunch meeting. **Secretary will confirm** with Board secretary.

[HS departed and SRES attendees admitted at 12.10pm followed by 20-minute break for lunch]

6. General matters including any arising from 4.1 above

- 6.1. Update from MB including discussion about extent of redactions to early (2021) IOC minutes. **The Treasury will review published minutes**, consult with SRES, advise IOC of any suggested changes and revert to the Ombudsman's office as required.
- 6.2. Update on SRES' meeting with Hon Dr Deborah Russell, Minister Responsible for the Earthquake Commission in late August.
- 6.3. No internal audit reports this month.
- 6.4. Package Review Process – no new requests in this period.

7. Company update –

- 7.1. **Legal landscape** – SRCE updated the IOC on current legal proceedings.
- 7.2. **Current Legal issues and Discretionary issues** – No new legal issues. Review of updates to the Discretionary Decisions register.
- 7.3. **Operational progress** – SRES responded to IOC queries regarding remaining over-cap applications, OOS processes, privacy compliance, forecasting and other matters.

[SRES attendees departed at 2.05pm]

8. Other business–

- 8.1. **Drafting of IOC September report** – **Secretary will redistribute** with changes made at meeting.

9. Administrative matters

- 9.1. Action Items for September confirmed.
- 9.2. Review of any items for reporting – noted in draft document.
- 9.3. Other administrative matters

10. Summary and close of meeting – Meeting closed at 2.55pm

Next meeting – 13 October 2023