

Forecast Financial Statements

Parliamentary Service

Statement of Forecast Comprehensive Income for the year ending 30 June 2013

		2010/11	2011/12		2012/13
	Note	Actual \$000	In 2011 Budget \$000	Estimated Actual \$000	Budgeted \$000
Income					
Crown	2	66,768	64,515	68,165	64,280
Department(s)		1,337	1,810	3,685	3,108
Other revenue		1,229	893	911	893
Gains		-	-	-	-
Interest		-	-	-	-
Total Income		69,334	67,218	72,761	68,281
Expenses					
Personnel		36,103	37,768	38,007	37,581
Operating	1	25,140	22,131	27,466	21,539
Depreciation and amortisation		4,518	4,666	5,226	7,099
Capital charge		1,932	2,061	2,062	2,062
Finance costs		-	-	-	-
Other		32	592	-	-
Total Expenses		67,725	67,218	72,761	68,281
Net Surplus / (Deficit)		1,609	-	-	-
Other comprehensive income		-	-	-	-
Total Comprehensive Income		1,609	-	-	-

Statement of Forecast Changes in Taxpayers' Funds for the year ending 30 June 2013

	Note	2010/11	2011/12		2012/13
		Actual \$000	In 2011 Budget \$000	Estimated Actual \$000	Budgeted \$000
Balance at 1 July					
General funds		25,760	25,760	25,760	25,760
Revaluation reserve		-	-	-	-
Other reserves		-	-	-	-
Taxpayers' Funds Opening Balance		25,760	25,760	25,760	25,760
Changes in Taxpayers' Funds					
Comprehensive income for the period		1,609	-	-	-
Repayment of surplus		(1,609)	-	-	-
Capital contribution		-	-	-	-
Capital withdrawal		-	-	-	-
Other		-	-	-	-
Total Changes in Taxpayers' Funds		-	-	-	-
Balance at 30 June					
General funds		25,760	25,760	25,760	25,760
Revaluation reserve		-	-	-	-
Other reserves		-	-	-	-
Taxpayers' Funds Closing Balance		25,760	25,760	25,760	25,760

Forecast Statement of Financial Position as at 30 June 2013

	Note	2010/11	2011/12		2012/13
		Actual \$000	In 2011 Budget \$000	Estimated Actual \$000	Budgeted \$000
Assets					
Current Assets					
Cash and cash equivalents		11,096	10,835	9,425	11,574
Debtors and other receivables		1,027	1,550	800	800
Prepayments		898	1,000	601	601
Inventories		35	50	34	34
Other current assets		-	-	-	-
Total Current Assets		13,056	13,435	10,860	13,009
Non-current Assets					
Property, plant and equipment		18,678	20,164	19,459	17,557
Intangible assets		2,410	1,732	3,081	2,834
Other non-current assets		-	-	-	-
Total Non-current Assets		21,088	21,896	22,540	20,391
Total Assets		34,144	35,331	33,400	33,400
Liabilities					
Current Liabilities					
Creditors and other payables		3,748	6,600	4,635	4,635
Repayment of surplus		1,609	-	-	-
Employee entitlements		2,622	2,557	2,600	2,600
Other current liabilities		-	-	-	-
Total Current Liabilities		7,979	9,157	7,235	7,235
Non-current Liabilities					
Provisions		-	-	-	-
Employee entitlements		405	414	405	405
Other non-current liabilities		-	-	-	-
Total Non-current Liabilities		405	414	405	405
Total Liabilities		8,384	9,571	7,640	7,640
Taxpayers' Funds					
General funds		25,760	25,760	25,760	25,760
Revaluation reserve		-	-	-	-
Other reserves		-	-	-	-
Total Taxpayers' Funds		25,760	25,760	25,760	25,760
Total Liabilities and Taxpayers' Funds		34,144	35,331	33,400	33,400

Statement of Forecast Cash Flows for the year ending 30 June 2013

	Note	2010/11	2011/12		2012/13
		Actual \$000	In 2011 Budget \$000	Estimated Actual \$000	Budgeted \$000
Cash Flows from Operating Activities					
Receipts from:					
Crown		66,568	64,515	68,165	64,280
Department(s)		4,059	1,810	3,685	3,108
Other		1,104	1,073	941	893
Interest		-	-	-	-
Payments to:					
Suppliers		(27,680)	(22,652)	(26,273)	(21,678)
Employees		(35,836)	(37,247)	(37,840)	(37,442)
Capital charge		(1,932)	(2,061)	(2,062)	(2,062)
Goods and services tax (net)		379	-	-	-
Other operating activities		-	-	-	-
Net Cash from Operating Activities		6,662	5,438	6,616	7,099
Cash Flow from Investing Activities					
Receipts from:					
Sale of property, plant and equipment		-	-	52	-
Sale of intangible assets		-	-	-	-
Sale of other non-current assets		-	-	-	-
Purchase of:					
Property, plant and equipment		(2,617)	(4,470)	(5,230)	(3,650)
Intangible assets		(2,061)	(300)	(1,500)	(1,300)
Other non-current assets		-	-	-	-
Net Cash from Investing Activities		(4,678)	(4,770)	(6,678)	(4,950)
Cash Flow from Financing Activities					
Capital contribution		-	-	-	-
Other financing cash inflows		-	-	-	-
Repayment of surplus		(2,187)	-	(1,609)	-
Capital withdrawal		-	-	-	-
Other financing cash outflows		-	-	-	-
Net Cash from Financing Activities		(2,187)	-	(1,609)	-
Net Increase / (Decrease) in Cash		(203)	668	(1,671)	2,149
Cash at the beginning of the year		11,299	10,167	11,096	9,425
Cash at the end of the year		11,096	10,835	9,425	11,574

Statement of Significant Assumptions

These forecast financial statements have been compiled on the basis of existing government policies and Ministerial expectations at the time the statements are finalised.

The main assumptions are as follows:

- The Service's activities will remain substantially the same as for the previous year.
- Operating costs are based on historical experience. The general historical pattern is expected to continue.
- Estimated year information for 2011/12 is used as the opening position for the 2012/13 forecasts.

These assumptions are adopted as at 1 April 2012.

Factors that could lead to material differences between the forecast financial statements and the 2012/13 actual financial statements include:

- Changes to the baseline budget through new initiatives, or technical adjustments.

Statement of Entity-Specific Accounting Policies

The Parliamentary Service has applied the accounting policies set out in Statement of Accounting Policies Standard included in this document, except as stated below.

Reporting Entity

Parliamentary Service (the "Service") is a Government Department as defined by section 2 of the Public Finance Act 1989.

The primary objective of the Service is to provide services to members of Parliament rather than making a financial return.

Accordingly, the Service has designated itself as a public benefit entity for the purposes of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS).

Authorisation Statement

These forecast financial statements were authorised by the General Manager on 3 April 2012. The General Manager is responsible for the forecast financial statements presented, including the appropriateness of the assumptions underlying the forecast financial statements and other required disclosure.

Specific Accounting Policies

Property, Plant and Equipment

Capitalisation thresholds applied are set out below:

- IT equipment / hardware - \$2,000.
- All other property, plant and equipment - \$2,000.

Depreciation

The estimated useful lives of property, plant and equipment are set out below:

- Buildings - N/A.
- Leasehold improvements - 3 to 34 years.
- IT equipment / hardware - 3 to 7 years.
- Motor vehicles - 5 years.
- Furniture - 5 to 10 years
- Office equipment - 3 to 10 years.
- Other categories - 3 to 7 years.

Intangible Assets

Capitalisation thresholds applied are:

- Purchased software - \$2,000.
- Internally developed software - \$2,000.

The estimated useful lives of intangible assets are set out below:

- Purchased software - 3 to 7 years.
- Internally developed software - 3 to 7 years.

Cost Allocation Policy

There have been no changes in cost allocation policies since the date of the last audited financial statements.

The Service has determined the costs of outputs using a cost allocation system outlined below.

Criteria for Direct and Indirect Costs

Direct Costs are those costs directly attributed to an output. Indirect Costs are those costs that cannot be identified in an economically feasible manner with a specific output.

Direct costs are charged directly to outputs. indirect costs are charged to outputs based on a percentage of total outputs for each output. Depreciation and capital charge are charged based on asset utilisation. Personnel costs are charged by actual time incurred.

Notes to the Financial Statements

Note 1 - Operating Expenses

	2010/11	2011/12		2012/13
	Actual \$000	In 2011 Budget \$000	Estimated Actual \$000	Budgeted \$000
Consultant's fees	2,388	1,785	1,809	1,112
Overseas travel	56	59	36	60
Domestic travel	144	159	107	118
Other	22,552	20,128	25,514	20,249
Total	25,140	22,131	27,466	21,539

Note 2 - Reconciliation of Net Surplus to Net Cash Flows from Operating Activities

	2010/11	2011/12		2012/13
	Actual \$000	In 2011 Budget \$000	Estimated Actual \$000	Budgeted \$000
Net surplus/(deficit)	1,609	-	-	-
Add/(less) non-cash items				
Depreciation and amortisation	4,518	5,258	5,226	7,099
Increase in non-current employee entitlements	-	-	-	-
Total non-cash items	6,127	5,258	5,226	7,099
Add/(less) movements in working capital				
(Inc)/Dec in debtors and other receivables	(2,397)	180	(524)	-
(Inc)/Dec in inventory	(9)	-	(1)	-
Inc/(Dec) in creditors and other payables	2,726	-	(887)	-
Inc/(Dec) in employee entitlements	(65)	-	22	-
Net movements in working capital	255	180	1,390	-
Add/(less) investing activity items				
Loss/(gain) on sale of property plant and equipment and intangibles	(32)	-	-	-
Total investing activity items	(32)	-	-	-
Net cash from operating activities	6,662	5,438	6,616	7,099