

# **VOTE** *Internal Affairs*

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## Terms and Definitions Used

<b>AELM</b>	APEC Economic Leaders Meeting
<b>APEC</b>	Asia Pacific Economic Cooperation
<b>COI</b>	Commission of Inquiry
<b>GSF</b>	Government Superannuation Fund
<b>GST</b>	Goods and Services Tax
<b>INCIS</b>	Integrated National Crime Information System

## Footnotes

<b>Note 1</b>	Appropriations are stated GST inclusive (where applicable).
<b>Note 2</b>	For this output class, the Minister of Finance has approved the incurring of costs up to the Estimates level of trading revenue earned from third parties. This approval is given under section 10 of the Public Finance Act 1989.
<b>Note 3</b>	Expenses to be incurred pursuant to sections 4 and 24 of the Civil List Act 1979.
<b>Note 4</b>	Expenses to be incurred pursuant to section 2 of the Civil List Act 1979.

## *Internal Affairs*

VOTE MINISTER: Minister of Internal Affairs

ADMINISTERING DEPARTMENT: Department of Internal Affairs

The Minister of Internal Affairs is the Responsible Minister for the Department of Internal Affairs

### Part B - Statement of Appropriations (see note 1)

#### Summary of 1999/2000 Appropriations

Types of Appropriation	Appropriations to be Used				Total Appropriations \$000
	By the Department Administering the Vote		For Non-Departmental Transactions		
	Annual \$000	Other \$000	Annual \$000	Other \$000	
<b>Operating Flows</b>					
Classes of Outputs to be Supplied	77,001	563	2,778	-	80,342
Benefits and Other Unrequited Expenses	-	-	-	-	-
Borrowing Expenses	-	-	-	-	-
Other Expenses	-	-	14,333	-	14,333
<b>Capital Flows</b>					
Capital Contributions	3,450	-	-	-	3,450
Purchase or Development of Capital Assets	-	-	-	-	-
Repayment of Debt	-	-	-	-	-
<b>Total Appropriations for 1999/2000</b>	<b>80,451</b>	<b>563</b>	<b>17,111</b>	<b>-</b>	<b>98,125</b>
<b>Total 1999/2000 Main Estimates Appropriations</b>	<b>116,193</b>	<b>492</b>	<b>27,264</b>	<b>4,511</b>	<b>148,460</b>

## Part B1 - Details of 1999/2000 Appropriations

Appropriations	1999/2000						Purpose of and Reasons for Change in 1999/2000 Appropriations
	Main Estimates		Supplementary Estimates		Cumulative Vote		
	Annual \$000	Other \$000	Annual \$000	Other \$000	Annual \$000	Other \$000	
<b>Departmental Output Classes (Mode B Gross)</b>							
D1 National Archival Services	11,080	-	(9,371)	-	1,709	-	The collection, storage and treatment (remedial and preventative) of official records including written documents, film footage, and other items. It also includes the description and making available of these items to government departments, other organisations and individuals; and providing operational policy and standard setting and archival advice. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs).
D2 Official, Legal and Historical Publications	3,462	-	(1,469)	-	1,993	-	The research, writing, translation, editing, and other work involved in publishing historical works (including the Dictionary of New Zealand Biography), war history publications, and the publication of the New Zealand Gazette. The Supplementary Estimates adjustments provide for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs) (-\$1,482,000), increased activity for New Zealand Gazette (\$56,000) and a refinement of costs between output classes (-\$43,000).
D3 Administrative and Advisory Support Services	8,511	-	837	-	9,348	-	Provision of advisory and accounting services to organisations including the New Zealand Lottery Grants Board and distribution committees, and other departmental, independent and Crown trusts. It also provides support services for Commissions of Inquiry from time to time. The Supplementary Estimates adjustments provide for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs) (-\$220,000), additional appropriation for the COI into INCIS (\$627,000), additional funding for the administration of lottery grants (\$394,000) and additional appropriation for the Royal COI into Genetic Modification (\$36,000).

D4 Support Services to Ministers	24,553	-	(24,553)	-	-	-	Provision of a range of support services to Ministers including administration, accounting, personnel, secretarial and advisory and media services. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Ministerial Services.
D5 Property Management	3,496	-	(3,384)	-	112	-	Acquisition, management and maintenance of Crown-owned ministerial property, the management of residential accommodation provided to Ministers of the Crown, and the management of national monuments, war graves and antiquities. The Supplementary Estimates adjustments provide for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs) (-\$650,000), the transfer of appropriation for the establishment of Vote Ministerial Services (-\$2,835,000) and a transfer of funds from Vote Veterans Affairs for heritage property services (\$101,000).
D6 Administration of Grants	2,464	-	1	-	2,465	-	The administration of grants schemes including the provision of training and support services to grant distribution committees, monitoring of impact of training provided to distribution committees, monitoring applicant satisfaction with application processes, administration and distribution of grant funds to community organisations, monitoring the use of scheme criteria for decision-making processes, and monitoring the relationship between grants paid and resulting achievements. The Supplementary Estimates adjustment provides for the refinement of costs between output classes.
D7 Issuing of Licences and Administration of Regulations	8,258	-	(309)	-	7,949	-	Provision of services associated with licensing of gaming and licensing of employees of casinos. There are also inspection and auditing roles pursuant to the Gaming and Lotteries Act 1977, the Films, Videos and Publications Classification Act 1993, the Racing Act 1971 and the Casino Control Act 1990. This output also includes the provision of policy advice on the gaming licensing regime and associated fees. The Supplementary Estimates adjustments provide for a refinement of costs between output classes (-\$10,000), an increase in gaming machine activity (\$42,000) and a reduction in Casino Levies (-\$341,000).

## Part B1 - Details of 1999/2000 Appropriations (continued)

Appropriations	1999/2000						Purpose of and Reasons for Change in 1999/2000 Appropriations
	Main Estimates		Supplementary Estimates		Cumulative Vote		
	Annual \$000	Other \$000	Annual \$000	Other \$000	Annual \$000	Other \$000	
<b>Departmental Output Classes (Mode B Gross) - cont'd</b>							
D8 Issuing of Official Documents	36,043	-	5,468	-	41,511	-	Assessment of applications for, and the issuing of, New Zealand passports and for grants, registrations and determinations of citizenship; and the maintenance of a national record of citizenship and passports. Registration of, and providing access to, information on births, deaths and marriages; and the provision of authentication services. This output class includes the provision of policy advice and information on New Zealand's documents of national identity and related issues, and ministerial services. The Supplementary Estimates adjustments provide for increased activity in passports and citizenship (\$5,206,000), increased rental recoveries from subtenants (\$144,000) and cost of historic BDM records computerisation (\$118,000).
D9 Policy Advice (Internal Affairs)	2,393	-	(90)	-	2,303	-	The provision of advice and information on matters relating to gaming and censorship, fire and building policy, heritage and constitutional policy, community development and ethnic affairs policy and the performance of Crown entities. This output class includes ministerial services. The Supplementary Estimates adjustments provide for the transfer of appropriation for the establishment of Vote Culture and Heritage (-\$182,000), a refinement of costs between output classes (-\$4,000), the transfer of activities to Veterans Affairs (-\$9,000), additional funding for work on Closing the Gaps (\$90,000) and additional funding for the Royal COI into Genetic Modification (\$15,000).

D10 Community Advisory and Information Services	5,839	-	305	-	6,144	-	Provision of policy advice and information to individuals, groups and agencies seeking assistance in meeting their economic, social and cultural needs. Provision of information services and advice to the public on the New Zealand Fire Service, the Building Industry Authority and Building Act 1991. The Supplementary Estimates adjustments provide for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs) (-\$48,000), a refinement of costs between output classes (\$64,000), increased activity for New Zealand Government on-line (\$209,000), additional funding for work on Closing the Gaps (\$45,000) and International Year of Volunteers (\$35,000).
D11 Visits and Ceremonial Services	2,190	-	1,277	-	3,467	-	Provision of services for Guests of Government, State functions, commemorative events and national anniversaries and provision of constitutional services. The Supplementary Estimates adjustments provide for the AELM state visits (\$1,320,000), and refinement of costs between output classes (-\$8,000) and a reduction in appropriation to fund the International Year of Volunteers (-\$35,000).
D12 Transport Services	5,913	-	(5,913)	-	-	-	Provision of a limousine and self-drive service for Ministers and limousine service for other VIPs including the judiciary. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Ministerial Services.
<b>Total Appropriations for Departmental Output Classes (Mode B Gross)</b>	114,202	-	(37,201)	-	77,001	-	
<b>Departmental Output Classes (Mode B Net)</b>							
D13 Translation Services (see note 2)	-	492	-	71	-	563	Provision of translation, interpreting and other foreign language services to Ministers, government departments, private organisations and individuals. The Supplementary Estimates adjustment provides for increased activity for translation services.
<b>Total Appropriations for Departmental Output Classes (Mode B Net)</b>	-	492	-	71	-	563	

## Part B1 - Details of 1999/2000 Appropriations (continued)

Appropriations	1999/2000						Purpose of and Reasons for Change in 1999/2000 Appropriations
	Main Estimates		Supplementary Estimates		Cumulative Vote		
	Annual \$000	Other \$000	Annual \$000	Other \$000	Annual \$000	Other \$000	
<b>Non-Departmental Output Classes</b>							
O1 Authentication of Antiquities	21	-	(21)	-	-	-	Provision of services, such as the authentication of items or artefacts as antiquities, by authorised public museums under the Antiquities Act 1975. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Culture and Heritage.
O2 Classification of Films, Videos and Publications	2,305	-	-	-	2,305	-	The examination and classification of films, videos and publications by the Office of Film and Literature Classification under the Films, Videos and Publications Classification Act 1993. Provision of information and research on classification procedures and systems.
O3 Community Based Youth Development Fund	473	-	-	-	473	-	Funding for community based youth development projects aimed at youth suicide prevention.
<b>Total Appropriations for Non-Departmental Output Classes</b>	<b>2,799</b>	<b>-</b>	<b>(21)</b>	<b>-</b>	<b>2,778</b>	<b>-</b>	
<b>Benefits and Other Unrequited Expenses</b>							
Annuities to Former Prime Ministers, Governors-General and Widows (see note 3)	-	257	-	(257)	-	-	Annuities to former Prime Ministers, Governors-General and Widows, pursuant to Civil List Act 1979 sections 4 and 24. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Ministerial Services.
<b>Total Appropriations for Benefits and Other Unrequited Expenses</b>	<b>-</b>	<b>257</b>	<b>-</b>	<b>(257)</b>	<b>-</b>	<b>-</b>	



<b>Other Expenses to be Incurred by the Crown</b>							
Commonwealth War Graves	2,000	-	(41)	-	1,959	-	Payment to Commonwealth War Graves Commission covering direct maintenance of New Zealand war graves overseas and includes New Zealand's direct administration of Bourail, Vanuatu for the Commission. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs).
Community Organisation Grants Scheme	10,295	-	-	-	10,295	-	To distribute funds to community organisations which provide essential social services to priority sectors of their communities.
Community Project Workers Scheme	1,227	-	-	-	1,227	-	Grants to community organisations to meet community project workers' salaries for up to three years. About 25 to 35 projects are funded at any one time. Projects are reviewed annually.
Community Work Training Fund	60	-	-	-	60	-	A grant for national coordination of training, publicity and development for community workers.
Development and Maintenance of Service Cemeteries, War Graves, Historic Graves and Monuments	339	-	(246)	-	93	-	Development and maintenance of Service cemeteries, war graves, and historic graves within New Zealand, and monuments and memorials in New Zealand and overseas. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs).
Executive Council and Ministers - Salaries and Allowances (see note 4)	-	4,232	-	(4,232)	-	-	Payments for civil purposes, Executive Council and Ministers' salaries and allowances, pursuant to section 2 of the Civil List Act 1979. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Ministerial Services.
Governors-General Pension Arrangements	-	22	-	(22)	-	-	Payments for civil purposes, Governors-General pension arrangements, pursuant to section 2 of the Civil List Act 1979. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Ministerial Services.
Ministers Internal and External Travel	9,008	-	(9,008)	-	-	-	Payments for civil purposes, Ministers' internal and external travel, pursuant to section 2 of the Civil List Act 1979. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Ministerial Services.
Miscellaneous Grants (Internal Affairs)	48	-	-	-	48	-	Discretionary funding provided on application.

## Part B1 - Details of 1999/2000 Appropriations (continued)

Appropriations	1999/2000						Purpose of and Reasons for Change in 1999/2000 Appropriations
	Main Estimates		Supplementary Estimates		Cumulative Vote		
	Annual \$000	Other \$000	Annual \$000	Other \$000	Annual \$000	Other \$000	
<b>Other Expenses to be Incurred by the Crown - cont'd</b>							
Payment to Commissioners - INCIS Inquiry	-	-	31	-	31	-	The Supplementary Estimates adjustments provide for the payment of Commissioners for COI into INCIS.
Royal Commission of Inquiry into Genetic Modification	-	-	95	-	95	-	The Supplementary Estimates adjustment provides for the payment of Commissioners fees for the Royal COI into Genetic Modification.
Royal Life Saving Commonwealth Council	1	-	-	-	1	-	Enables the Royal Lifesaving Society (NZ) to participate in, and benefit from, international forums.
Travel for former Governors-General and Prime Ministers	277	-	(277)	-	-	-	Payments for civil purposes, pursuant to section 2 of the Civil List Act 1979. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Ministerial Services.
Treaty of Waitangi Commemorations	324	-	-	-	324	-	The Crown's contribution to the cost of Treaty commemorations held at Waitangi and within communities elsewhere in New Zealand.
Youth Workers Training Scheme	200	-	-	-	200	-	Grants for on-the-job training for both paid and voluntary youth workers on a regional short-term basis.
<b>Total Appropriations for Other Expenses to be Incurred by the Crown</b>	23,779	4,254	(9,446)	(4,254)	14,333	-	
<b>Capital Contributions to the Department</b>							
Capital Investment	1,991	-	1,459	-	3,450	-	Capital Contribution for purchasing assets for Ministerial Services (\$124,000), for the setup of National Archives as a stand alone Department (\$1,230,000) and for historic BDM records computerisation (\$105,000).

<b>Total Appropriations for Capital Contributions to the Department</b>	1,991	-	1,459	-	3,450	-	
<b>Purchase or Development of Capital Assets by the Crown</b>							
New Zealand Memorial in Canberra	686	-	<b>(686)</b>	-	-	-	For the design and construction of the New Zealand Memorial, in Canberra, Australia. The Supplementary Estimates adjustment provides for the transfer of appropriation for the establishment of Vote Culture and Heritage (Internal Affairs).
<b>Total Appropriations for Purchase or Development of Capital Assets by the Crown</b>	686	-	(686)	-	-	-	
<b>Total Appropriations</b>	143,457	5,003	(45,895)	(4,440)	97,562	563	

## Part E - Explanation of Appropriations for Capital Flows

### **Part E1 - Capital Contributions**

There is no additional information for Part E1.

### **Part E2 - Purchase or Development of Capital Assets by the Crown**

There is no additional information to that provided in Part B1

### **Part E3 - Repayment of Debt**

There is no additional information for Part E3.

## Part F - Crown Revenue and Receipts

### Part F1 - Current and Capital Revenue and Receipts

	1999/2000			Explanation of 1999/2000 Crown Revenue
	Main Estimates \$000	Supplementary Estimates \$000	Total Budgeted \$000	
<b>Current Revenue</b>				
Non-Tax Revenue				
Rent for Crown Properties	10	(10)	-	Rent received on the lease of Crown properties. The Supplementary Estimates adjustment provides for the establishment of the new Vote Ministerial Services.
Total Non-Tax Revenue	10	(10)	-	
<b>Total Current Revenue</b>	10	(10)	-	
<b>Total Crown Revenue and Receipts</b>	10	(10)	-	

## Part G - Statement of Reconciliations

### Part G1 - Changes in Appropriations

The following table illustrates the financial impacts related to changes due to the establishment of Vote Ministerial Services from 1 July 1999, and the establishment of Vote Culture and Heritage (Internal Affairs) from 1 September 1999.

1999/2000 Vote Internal Affairs in Old (1999/2000) Structure	\$000	Structure Changes	\$000	1999/2000 Vote Internal Affairs in New (2000/01) Structure	\$000
<b>Departmental Output Classes</b>					
<b>D1 National Archival Services</b>				D1 National Archival Services	
Outputs for 2 Months	1,709				
Culture and Heritage (Internal Affairs)	9,371	to Vote Culture and Heritage (Internal Affairs): D1 National Archival Services	(9,371)	Outputs for 2 Months	1,709
	11,080				1,709
<b>D2 Official, Legal and Historical Publications</b>				D2 Official, Legal and Historical Publications	
Other Outputs	1,672				
Outputs for 2 months (historical publications)	308			Other Outputs	1,672
Culture and Heritage (Internal Affairs)	1,482	to Vote Culture and Heritage (Internal Affairs): D2 Historical Publications and Administrative Services	(1,482)	Outputs for 2 months (historical publications)	308
	3,462				1,980
<b>D3 Administrative and Advisory Support Services</b>				D3 Administrative and Advisory Support Services	
Other Outputs	8,253				
Outputs for 2 months (Historical Advice and Admin Services)	38			Other Outputs	8,253

Culture and Heritage (Internal Affairs)	220	to Vote Culture and Heritage (Internal Affairs): D2 Historical Publications and Administrative Services	(220)	Outputs for 2 months (Historical Advice and Admin Services)	38
	8,511				8,291
<b>D4 Support Services to Ministers</b>				D4 Support Services to Ministers	
Other Outputs	0				
Ministerial Services	24,553	to Vote Ministerial Services: D1 Support Services to Ministers	(24,553)	Other Outputs	0
	24,553				0
<b>D5 Property Management</b>				D5 Property Management	
Outputs for 2 Months (Heritage Property Management)	11				
Culture and Heritage (Internal Affairs)	650	to Vote Culture and Heritage (Internal Affairs): D3 Heritage Property Management	(650)	Outputs for 2 Months (Heritage Property Management)	11
Ministerial Services	2,835	to Vote Ministerial Services: D2 Crown and Ministerial Property Management	(2,835)	Other Outputs	0
	3,496				11
<b>D9 Policy Advice (Internal Affairs)</b>				D9 Policy Advice (Internal Affairs)	
Other Outputs	2,211				
Culture and Heritage	182	to Vote Culture and Heritage	(182)	Other Outputs	2,211
	2,393				2,211
<b>D12 Transport Services</b>				D12 Transport Services	
Ministerial Services	5,913	to Vote Ministerial Services: D3 Transport Services	(5,913)		
	5,913				0
<b>Non-Departmental Output Classes</b>					
O1 Authentication of Antiquities				O1 Authentication of Antiquities	

**Part G1 - Changes in Appropriations (continued)**

1999/2000 Vote Internal Affairs in Old (1999/2000) Structure	\$000	Structure Changes	\$000	1999/2000 Vote Internal Affairs in New (2000/01) Structure	\$000
<b>Non-Departmental Output Classes - cont'd</b>					
Outputs for 2 Months	0				
Culture and Heritage	21	to Vote Culture and Heritage	(21)	Outputs for 2 Months	0
	21				0
<b>Benefits and Other Unrequited Expenses</b>					
Annuities to Former Prime Ministers, Governors-General and Widows	257	to Vote Ministerial Services: Annuities to Former Prime Ministers, Governors-General and Widows	(257)	Annuities to Former Prime Ministers, Governors-General and Widows	0
<b>Other Expenses to be Incurred by the Crown</b>					
Commonwealth War Graves	2,000	to Vote Culture and Heritage (Internal Affairs): Commonwealth War Graves	(41)	Commonwealth War Graves	1,959
Development and Maintenance of Service Cemeteries, War Graves, Historic Graves and Monuments	339	to Vote Culture and Heritage (Internal Affairs): Development and Maintenance of War Graves, Historic Graves and Monuments	(246)	Development and Maintenance of Service Cemeteries, War Graves, Historic Graves and Monuments	93
Executive Council and Ministers' Salaries and Allowances	4,232	to Vote Ministerial Services: Executive Council and Ministers' Salaries and Allowances	(4,232)	Executive Council and Ministers' Salaries and Allowances	0
Governors' General Pension Arrangements	22	to Vote Ministerial Services: Governors' General Pension Arrangements	(22)	Governors' General Pension Arrangements	0
Ministers Internal and External Travel	9,008	to Vote Ministerial Services: Ministers Internal and External Travel	(9,008)	Ministers Internal and External Travel	0
Travel for Former Governors' General and Prime Ministers	277	to Vote Ministerial Services: Travel for Former Governors' General and Prime Ministers	(277)	Travel for Former Governors' General and Prime Ministers	0
<b>Purchase or Development of Capital Assets by the Crown</b>					
New Zealand Memorial in Canberra	686	to Vote Culture and Heritage (Internal Affairs): New Zealand Memorial in Canberra	(686)	New Zealand Memorial in Canberra	0