

Forecast Financial Statements

Parliamentary Service

Statement of Forecast Comprehensive Income for the year ending 30 June 2010

	Note	2007/08	2008/09		2009/10
		Actual \$000	In 2008 Budget \$000	Estimated Actual \$000	Budgeted \$000
Income					
Crown		59,928	62,261	65,324	64,326
Department(s)		827	804	851	1,020
Other revenue		690	626	869	950
Gains		-	-	-	-
Interest		-	-	-	-
Total Income		61,445	63,691	67,044	66,296
Expenses					
Personnel		32,104	36,444	38,322	37,367
Operating	1	21,097	19,670	21,961	21,317
Depreciation and amortisation		3,935	5,733	4,917	6,041
Capital charge		1,330	1,844	1,844	1,571
Finance costs		-	-	-	-
Other		5	-	-	-
Total Expenses		58,471	63,691	67,044	66,296
Net Surplus / (Deficit)	2	2,974	-	-	-
Other comprehensive income		-	-	-	-
Total Comprehensive Income		2,974	-	-	-

Statement of Forecast Changes in Taxpayers' Funds for the year ending 30 June 2010

	Note	2007/08	2008/09		2009/10
		Actual \$000	In 2008 Budget \$000	Estimated Actual \$000	Budgeted \$000
Balance at 1 July					
General funds		17,212	24,544	24,544	25,339
Revaluation reserve		-	-	-	-
Other reserves		-	-	-	-
Taxpayers' Funds Opening Balance		17,212	24,544	24,544	25,339
Changes in Taxpayers' Funds					
Comprehensive income for the period		2,974	-	-	-
Repayment of surplus		(2,974)	-	-	-
Capital contribution		7,332	698	795	447
Capital withdrawal		-	-	-	-
Other		-	-	-	-
Total Changes in Taxpayers' Funds		7,332	698	795	447
Balance at 30 June					
General funds		24,544	25,242	25,339	25,786
Revaluation reserve		-	-	-	-
Other reserves		-	-	-	-
Taxpayers' Funds Closing Balance		24,544	25,242	25,339	25,786

Forecast Statement of Financial Position as at 30 June 2010

	Note	2007/08	2008/09		2009/10
		Actual \$000	In 2008 Budget \$000	Estimated Actual \$000	Budgeted \$000
Assets					
Current Assets					
Cash and cash equivalents		11,936	3,124	2,665	3,965
Debtors and other receivables		4,579	2,500	2,500	2,500
Prepayments		1,400	-	-	-
Inventories		129	120	120	90
Other current assets		-	1,558	-	-
Total Current Assets		18,044	7,302	5,285	6,555
Non-current Assets					
Property, plant and equipment		17,951	24,377	25,148	24,139
Intangible assets		1,581	-	1,781	1,981
Other non-current assets		-	-	-	-
Total Non-current Assets		19,532	24,377	26,929	26,120
Total Assets		37,576	31,679	32,214	32,675
Liabilities					
Current Liabilities					
Creditors and other payables		7,418	4,220	4,221	4,221
Repayment of surplus		2,974	-	-	-
Employee entitlements		2,092	1,792	2,106	2,120
Other current liabilities		-	-	-	-
Total Current Liabilities		12,484	6,012	6,327	6,341
Non-current Liabilities					
Provisions		-	-	-	-
Employee entitlements		548	425	548	548
Other non-current liabilities		-	-	-	-
Total Non-current Liabilities		548	425	548	548
Total Liabilities		13,032	6,437	6,875	6,889
Taxpayers' Funds					
General funds		24,544	25,242	25,339	25,786
Revaluation reserve		-	-	-	-
Other reserves		-	-	-	-
Total Taxpayers' Funds		24,544	25,242	25,339	25,786
Total Liabilities and Taxpayers' Funds		37,576	31,679	32,214	32,675

Statement of Forecast Cash Flows for the year ending 30 June 2010

		2007/08	2008/09		2009/10
	Note	Actual \$000	In 2008 Budget \$000	Estimated Actual \$000	Budgeted \$000
Cash Flows from Operating Activities	2				
Receipts from:					
Crown		59,928	62,261	65,324	64,326
Department(s)		(1,238)	804	2,838	819
Other		668	626	961	1,151
Interest		-	-	-	-
Payments to:					
Suppliers		(19,929)	(19,833)	(22,912)	(21,450)
Employees		(31,653)	(36,267)	(38,145)	(37,190)
Capital charge		(1,330)	(1,844)	(1,844)	(1,571)
Goods and services tax (net)		83	-	-	-
Other operating activities		-	-	-	-
Net Cash from Operating Activities		6,529	5,747	6,222	6,085
Cash Flow from Investing Activities					
Receipts from:					
Sale of property, plant and equipment		(772)	-	-	-
Sale of intangible assets		-	-	-	-
Sale of other non-current assets		-	-	-	-
Purchase of:					
Property, plant and equipment		(1,566)	(7,689)	(13,314)	(5,232)
Intangible assets		-	-	-	-
Other non-current assets		-	-	-	-
Net Cash from Investing Activities		(2,338)	(7,689)	(13,314)	(5,232)
Cash Flow from Financing Activities					
Capital contribution		7,332	698	795	447
Other financing cash inflows		-	-	-	-
Repayment of surplus		(1,672)	-	(2,974)	-
Capital withdrawal		-	-	-	-
Other financing cash outflows		-	-	-	-
Net Cash from Financing Activities		5,660	698	(2,179)	447
Net Increase / (Decrease) in Cash		9,851	(1,244)	(9,271)	1,300
Cash at the beginning of the year		2,085	4,368	11,936	2,665
Cash at the end of the year		11,936	3,124	2,665	3,965

Statement of Significant Assumptions

These forecast financial statements have been compiled on the basis of existing government policies and Ministerial expectations at the time the statements were finalised.

The main assumptions are as follows:

- The Service's activities will remain substantially the same as for the previous year.
- Operating costs are based on historical experience. The general historical pattern is expected to continue.
- Estimated year end information for 2008/09 is used as the opening position for the 2009/10 forecasts.

These assumptions are adopted as at 22 April 2009.

Factors that could lead to material differences between the forecast financial statements and the 2009/10 actual financial statements include:

- Changes to the baseline budget through new initiatives, or technical adjustments.

Statement of Entity-Specific Accounting Policies

The Parliamentary Service has applied the accounting policies set out in Statement of Accounting Policies Standard included in this document, except as stated below.

Reporting Entity

These are the prospective financial statements of Parliamentary Service, prepared in accordance with section 38 of the Public Finance Act 1989.

The Parliamentary Service is a Government Department as defined by section 2 of the Public Finance Act 1989. For the purposes of financial reporting Parliamentary Service is a public benefit entity.

Authorisation Statement

These forecast financial statements were authorised by the General Manager on 22 April 2009. The General Manager is responsible for the forecast financial statements presented, including the appropriateness of the assumptions underlying the forecast financial statements and other required disclosure.

Specific Accounting Policies

Property, Plant and Equipment

Capitalisation thresholds applied are set out below.

- IT Equipment/Hardware - \$1,000.
- All other property, plant and equipment - \$1,000.

Depreciation

The estimated useful lives of property, plant and equipment are set out below.

- Buildings - N/A.
- Leasehold improvements - 3 to 34 years.
- IT Equipment / Hardware - 3 to 5 years.

- Motor vehicles - 5 years.
- Furniture and office equipment - 5 years.
- Other categories - 3 to 7 years.

Intangible Assets

Capitalisation thresholds applied are:

- Purchased software - \$1,000.
- Internally developed software - \$1,000.

The estimated useful lives of intangible assets are set out below.

- Purchased software - 3 to 5 years
- Internally developed software - 3 to 5 years

Cost Allocation

The Service has derived the costs of outputs using a cost allocation system outlined below.

Cost Allocation Policy

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities based on cost drivers and related activities/usage information.

Criteria for Direct and Indirect Costs

"Direct Costs" are those costs directly attributed to an output.

"Indirect Costs" are those costs that cannot be identified in an economically feasible manner, with a specific output.

Direct Costs Assigned to Outputs

Direct costs are charged directly to outputs. Depreciation and capital charge are charged on the basis of asset utilisation. Personnel costs are charged by actual time incurred.

Basis for Assigning Indirect and Corporate Costs to Outputs

Indirect costs are assigned to outputs based on a proportion of direct staff costs used for each output.

Notes to the Financial Statements

Note 1 - Operating Expenses

	2007/08	2008/09		2009/10
	Actual \$000	In 2008 Budget \$000	Estimated Actual \$000	Budgeted \$000
Consultant's fees	1,730	1,613	1,782	1,062
Overseas travel	127	110	95	95
Domestic travel	193	192	200	200
Other	19,047	17,755	19,884	19,960
Total	21,097	19,670	21,961	21,317

Note 2 - Reconciliation of Net Surplus to net Cash Flows from operating Activities for the year ending 30 June 2010

	2007/08	2008/09		2009/10
	Actual \$000	In 2008 Budget \$000	Estimated Actual \$000	Budgeted \$000
Net surplus/(deficit)	2,974	-	-	-
Add/(less) non-cash items				
Depreciation and amortisation	3,935	5,917	4,917	6,041
Increase in non-current employee entitlements	123	14	14	14
Total non-cash items	4,058	5,931	4,931	5,931
Add/(less) movements in working capital				
(Inc)/Dec in debtors and other receivables	(3,412)	3,479	3,479	-
(Inc)/Dec in Inventory	8	9	9	30
Inc/(Dec) in Creditors and other payables	2,570	(3,197)	(2,197)	-
Inc/(Dec) in employee entitlements	328	-	-	-
Net movements in working capital	(506)	291	1,291	30
Add/(less) investing activity items				
Loss/(Gain) on sale of property plant and equipment and intangibles	5	-	-	-
Total investing activity items	5	-	-	-
Net cash from operating activities	6,531	6,222	6,222	6,085