



# Cabinet

CAB Min (07) 12/1(53)

## Minute of Decision

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Speaker of the House

### Copies to:

Prime Minister  
Deputy Prime Minister  
Minister of Finance  
Hon Jim Anderton  
Associate Minister of Finance  
(Hon Trevor Mallard)  
Controller and Auditor-General

## 2007 Budget Package: Vote Office of the Clerk

On 19 April 2007, Cabinet:

### Administering Department: Office of the Clerk of the House of Representatives

1. **approve** the Budget initiatives for the above Vote for inclusion in the 2007 Budget package, as listed in the summary below and detailed in the attached initiative documents;

### Summary of initiatives included in the attached initiative documents:

#### Operating Initiatives (Impact on Operating Balance)

Initiative ID	Initiative Name	\$m - increase/(decrease)				
		2006/07	2007/08	2008/09	2009/10	2010/11& Outyears
4236	Host 16th Asia Pacific Parliamentary Forum (APPF) Meeting	-	1.525	-	-	-
4272	Electronic Document Management and Records Management System (EDRMS)	-	0.352	0.252	0.252	0.252
4274	Chamber Support Capability	-	0.210	0.210	0.210	0.210
4276	Increase in Radio Broadcasting of Parliament Costs	-	0.083	0.083	0.083	0.083
4278	Simultaneous Interpretation of Te Reo Maori into English	0.006	0.033	0.033	0.033	0.033
<b>Total Operating</b>		<b>0.006</b>	<b>2.203</b>	<b>0.578</b>	<b>0.578</b>	<b>0.578</b>

**Capital Initiatives (Impact on Debt)**

Initiative ID	Initiative Name	\$m - increase/(decrease)				
		2006/07	2007/08	2008/09	2009/10	2010/11& Outyears
4236	Host 16th Asia Pacific Parliamentary Forum (APPF) Meeting	-	-	-	-	-
4272	Electronic Document Management and Records Management System (EDRMS)	-	0.277	-	-	-
4274	Chamber Support Capability	-	-	-	-	-
4276	Increase in Radio Broadcasting of Parliament Costs	-	-	-	-	-
4278	Simultaneous Interpretation of Te Reo Maori into English	0.100	-	-	-	-
<b>Total Capital</b>		<b>0.100</b>	<b>0.277</b>	-	-	-

2. **agree** to establish new appropriations where required to implement these initiatives, as described in the attached initiative documents;
3. **approve** the changes to appropriations and/or projected balances of net assets of the administering department (where applicable) to implement the initiatives, as set out in the attached initiative documents;
4. **approve** the additional recommendations (where applicable) to give effect to the initiatives, as set out in the attached initiative documents;
5. **agree** that the proposed changes to appropriations and/or projected balances of net assets for 2006/07 above be included in the 2006/07 Supplementary Estimates and that, in the interim, the increases be met from Imprest Supply;
6. **authorise** the Minister of Finance and the Vote Minister to approve jointly any technical adjustments to baselines necessary to remove any errors or inconsistencies identified while finalising the 2006/07 Supplementary Estimates, the 2007/08 Estimates and the fiscal forecasts;
7. **note** that all communications relating to the 2007 Budget are co-ordinated by a Budget communications committee, and that any requests for early announcement will need to have both the written approval of the Minister of Finance and sign-off from the Prime Minister's office.

Secretary of the Cabinet

Reference: CAB Min (07) 135, CAB Min (07) 135A

**Initiative No: 4236****Vote:** Office of the Clerk**Title:** Host 16th Asia Pacific Parliamentary Forum (APPF) Meeting**Description:** The New Zealand Parliament has agreed to host the 16th APPF Meeting in Auckland in January 2008. The APPF is an important inter-parliamentary event with between 200-300 delegates, including presiding officers, Ministers and members from 27 countries expected to attend.**Theme:** Other**Theme Objective:** Other**Performance Information****Performance Text**

The APPF conference will provide an excellent opportunity to showcase New Zealand and our parliamentary system. It will offer members and officials in New Zealand the chance to meet their Asia-Pacific counterparts and to learn first-hand how parliaments in other countries are meeting the common challenges facing communities worldwide.

**Appropriation Changes**

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11 & Outyears
Operating Balance Impact	-	1.525	-	-	-
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>1.525</b>	-	-	-

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11 & Outyears
Departmental Output Expenses (General):					
Inter-Parliamentary Relations (funded by Revenue Crown)	-	1.525	-	-	-
<b>Total Operating</b>	-	<b>1.525</b>	-	-	-
<b>Total Capital</b>	-	-	-	-	-

**Vote:** Office of the Clerk

**Title:** Electronic Document Management and Records Management System (EDRMS)

**Description:** Purchase, customise and implement an EDRMS, develop and implement information management strategy, develop and support procedural and items of parliamentary business databases.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

This initiative will enable the Office to produce information that is more reliable and consistent, that can be more easily retrieved and validated, and that complies with the Public Records Act. The funding will enable a consistent approach to information management provided by an information strategy, technology to centrally and consistently record and manage information, and staffing resources to undertake this work.

## Appropriation Changes

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11 & Outyears
Operating Balance Impact	-	0.352	0.252	0.252	0.252
Debt Impact	-	0.277	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.629</b>	<b>0.252</b>	<b>0.252</b>	<b>0.252</b>

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11 & Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.352	0.252	0.252	0.252
Net Asset Schedule: Capital Investment	-	0.277	-	-	-
<b>Total Operating</b>	-	<b>0.352</b>	<b>0.252</b>	<b>0.252</b>	<b>0.252</b>
<b>Total Capital</b>	-	<b>0.277</b>	-	-	-

**Vote:** Office of the Clerk

**Title:** Chamber Support Capability

**Description:** Enhance the Office's ability to provide chamber support services and procedural advice, and improve its ability to manage the risk of loss of key personnel.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

This initiative will fund two new staff to enable greater training and backup of staff in the chamber support and procedural advice areas.

## Appropriation Changes

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11& Outyears
Operating Balance Impact	-	0.210	0.210	0.210	0.210
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.210</b>	<b>0.210</b>	<b>0.210</b>	<b>0.210</b>

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.210	0.210	0.210	0.210
<b>Total Operating</b>	-	<b>0.210</b>	<b>0.210</b>	<b>0.210</b>	<b>0.210</b>
<b>Total Capital</b>	-	-	-	-	-

**Vote:** Office of the Clerk

**Title:** Increase in Radio Broadcasting of Parliament Costs

**Description:** Radio New Zealand has invoked the cost-price index clause in its parliamentary broadcasting contract with the Office of the Clerk

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

Radio New Zealand has invoked the cost-price index clause in its parliamentary broadcasting contract with the Office of the Clerk. Its price to the Office has increased by 11.5%. The Office can absorb the price increase in the current year, but will require additional funding in future years.

## Appropriation Changes

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11& Outyears
Operating Balance Impact	-	0.083	0.083	0.083	0.083
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.083</b>	<b>0.083</b>	<b>0.083</b>	<b>0.083</b>

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.083	0.083	0.083	0.083
<b>Total Operating</b>	-	<b>0.083</b>	<b>0.083</b>	<b>0.083</b>	<b>0.083</b>
<b>Total Capital</b>	-	-	-	-	-

Initiative No: 4278

**Vote:** Office of the Clerk**Title:** Simultaneous Interpretation of Te Reo Maori into English**Description:** Implement technology and accommodation for interpreters to view and listen to proceedings, and simultaneously transmit and record their interpretation to members in the Chamber via headsets, and the galleries, radio broadcast, television and internet feeds.**Theme:** Other**Theme Objective:** Other**Performance Information****Performance Text**

Funding will enable the trial (from June/July 2007, or earlier if possible) of a simultaneous translation service for the Chamber, utilising a cable-based system and interpreters located in the television control room, monitoring remote television feeds. The trial has been endorsed by Parliament's Standing Orders Committee.

**Appropriation Changes**

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11 & Outyears
Operating Balance Impact	0.006	0.033	0.033	0.033	0.033
Debt Impact	0.100	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	<b>0.106</b>	<b>0.033</b>	<b>0.033</b>	<b>0.033</b>	<b>0.033</b>

	\$m - increase/(decrease)				
	2006/07	2007/08	2008/09	2009/10	2010/11 & Outyears
Departmental Output Expenses (General):					
Secretariat Services for the House of Representatives (funded by Revenue Crown)	0.006	0.033	0.033	0.033	0.033
Net Asset Schedule:					
Capital Investment	0.100	-	-	-	-
<b>Total Operating</b>	<b>0.006</b>	<b>0.033</b>	<b>0.033</b>	<b>0.033</b>	<b>0.033</b>
<b>Total Capital</b>	<b>0.100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>