

VOTE

Parliamentary Service

Parliamentary Service

Overview

Appropriations sought for Vote Parliamentary Service in 2006/07 total \$104.238 million. This is intended to be applied as follows:

- \$48.229 million (46% of the Vote) on purchasing support and administrative services from the Parliamentary Service.
- \$38.804 million (37% of the Vote) on covering other expenditure incurred on the direct authority of members themselves.
- \$15.000 million (15% of the Vote) on payment of members' salaries and allowances.
- \$2.205 million (2% of the Vote) on capital investment in the parliamentary complex.

Details on how the appropriations are to be applied appear in Parts B1, C, and D.

Minister Portfolio Table

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Speaker of the House

Parliamentary Service

VOTE MINISTER: The Speaker of the House

ADMINISTERING DEPARTMENT: Parliamentary Service

The Speaker of the House is the Responsible Minister for Parliamentary Service

Part A - Statement of Objectives and Trends

Part A1 - Objectives for Vote

The appropriations made for Vote Parliamentary Service enable it, in accordance with its Output Plan with the Speaker, to contribute to:

- The provision of a range of services and facilities that is responsive to members' needs, as legislators and elected representatives, and makes the most effective use of the resources allocated by the Government.
- Awareness on the part of members and Parliamentary offices of the financial implications and consequences of their activities; and, in respect of personnel services, the effective use, by the Parliamentary offices served, of the human resources allocated.
- The provision and presentation of a facility which meets the constitutional and institutional requirements of a Parliament: that is, providing both accessibility and security, a forum for debate and public participation, as well as effective office facilities.

In pursuit of these objectives, the following types of activities are purchased:

- Support services to individual members' offices, both at Parliament and elsewhere in New Zealand.
- Library services and the provision of computing facilities at Parliament to members and staff.
- Maintenance of buildings and associated support services including catering services to ensure that the constitutional and institutional requirements of Parliament are provided.
- Policy advice to the Speaker and to the Parliamentary Services Commission.
- Personnel and accounting services to members and other parliamentary agencies and travel services to members.

In addition, the administration of several categories of non-departmental expenditure items is supported from the Vote. These include the payment of members' salaries and allowances, their travel costs, their communication costs, and other activities funded from their Party and Members Support allocations, including the costs of maintaining their out-of-Parliament offices.

Part A2 - Trends in Vote

Departmental Output Trends: 2001/02 - 2006/07

Departmental Output Expenses have steadily increase since 2001/02 due to salary movements and increases in rental costs. The large increase in 2005/06 was predominantly increased security, infrastructural and salary costs. Increases in 2006/07 are predominantly rental charge increases.

Non-Departmental Expense and Revenue Trends: 2001/02 - 2006/07

Other Crown expenses

Other Crown expenses have increased over the period. An increase in 2002/03 is due to a \$5 million increase in depreciation following a revaluation of the Parliamentary complex, with a reduction in the cost of travel. 2003/04 was the first year of higher member support allocations, and the movement to 2005/06 reflects an underspend in prior years, particularly in Travel of Members and Others with an increase in the members salaries allowances.

Capital expenditure

A refurbishment of the Executive Wing (the Beehive) commenced in 1998/99. This started with essential work only to ensure that the building can continue to operate in a satisfactory manner and to improve accessibility to public areas. 2000/01 saw the commencement of the refurbishment of Floors 4-10, a project extended over three years. Planning for the basement to Level 3 commenced in 2003/04 with work expected to be completed in the early part of 2006/07.

Crown revenue and receipts

There are no Crown receipts.

New Policy Initiatives by Appropriation

| Initiative | Appropriation as shown in Part B | \$000 increase/(decrease) | | | | |
|---|---|---------------------------|--------------|--------------|--------------|--------------|
| | | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 |
| Funding for Annual Reviews of Salary Scales | Departmental Output Expense - Services to Members | - | 557 | 557 | 557 | 557 |
| | Departmental Output Expense - Parliamentary Information Services | - | 231 | 231 | 231 | 231 |
| | Departmental Output Expense - Catering Service | - | 9 | 9 | 9 | 9 |
| | Departmental Output Expense - Buildings and Operations Management | - | (144) | (144) | (144) | (144) |
| | Departmental Output Expense - Policy Advice | - | 57 | 57 | 57 | 57 |
| | Departmental Output Expense - Personnel and Accounting Services | - | 40 | 40 | 40 | 40 |
| Information System Disaster Recovery Phase 2 | Departmental Output Expense - Parliamentary Information Services | - | - | 425 | 425 | 425 |
| Increase in rental charges | Departmental Output Expense - Building and Operations | - | 1,022 | 1,022 | 1,022 | 1,022 |
| Funding to address security risk and health and safety in Out-of-Parliament offices | Departmental Output Expense - Personnel and Accounting Services | - | 29 | 42 | 63 | 113 |
| Fund Appropriations Review Committee | Departmental Output Expenses - Policy Advice | - | 150 | - | - | - |
| Total Initiatives | | - | 1,951 | 2,239 | 2,260 | 2,310 |

Part B - Statement of Appropriations

Summary of Financial Activity

| | 2001/02 | 2002/03 | 2003/04 | 2004/05 | 2005/06 | | 2006/07 Appropriations to be Used | | | | 2007/08 | 2008/09 | 2009/10 | |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|------------------------------|---|----------------|--------------------------------------|----------------|----------------|--------------------|--------------------|--------------------|
| | Actual \$000 | Actual \$000 | Actual \$000 | Actual \$000 | Budget \$000 | Estimated Actual \$000 | By the Department Administering the Vote | | For Non-Departmental Transactions | | Total \$000 | Estimated \$000 | Estimated \$000 | Estimated \$000 |
| | | | | | | | Annual \$000 | Other \$000 | Annual \$000 | Other \$000 | | | | |
| Appropriations | | | | | | | | | | | | | | |
| Output Expenses | 33,548 | 34,758 | 37,539 | 39,126 | 47,451 | 47,451 | 48,229 | - | - | - | 48,229 | 48,517 | 48,538 | 48,588 |
| Benefits and Other Unrequited Expenses | - | - | - | - | - | - | N/A | N/A | - | - | - | - | - | - |
| Borrowing Expenses | - | - | - | - | - | - | N/A | N/A | - | - | - | - | - | - |
| Other Expenses | 42,415 | 46,979 | 49,648 | 49,763 | 54,228 | 54,228 | - | - | 38,804 | 15,000 | 53,804 | 53,804 | 53,804 | 53,804 |
| Capital Expenditure | 11,844 | 10,252 | 3,904 | 6,936 | 21,467 | 21,467 | N/A | N/A | 2,205 | - | 2,205 | 1,778 | 1,778 | 1,778 |
| Intelligence and Security Department Expenses and Capital Expenditure | - | - | - | - | - | - | - | - | N/A | N/A | - | - | - | - |
| Total Appropriations | 87,807 | 91,989 | 91,091 | 95,825 | 123,146 | 123,146 | 48,229 | - | 41,009 | 15,000 | 104,238 | 104,099 | 104,120 | 104,170 |
| Crown Revenue and Receipts | | | | | | | | | | | | | | |
| Tax Revenue | - | - | - | - | - | - | N/A | N/A | N/A | N/A | - | - | - | - |
| Non-Tax Revenue | - | - | - | - | - | - | N/A | N/A | N/A | N/A | - | - | - | - |
| Capital Receipts | - | - | - | - | - | - | N/A | N/A | N/A | N/A | - | - | - | - |
| Total Crown Revenue and Receipts | - | - | - | - | - | - | N/A | N/A | N/A | N/A | - | - | - | - |

Part B1 - Details of Appropriations

| Appropriations | 2005/06 | | | | 2006/07 | | Scope of 2006/07 Appropriations |
|---|--------------|-------------|------------------|-------------|--------------|-------------|--|
| | Budget | | Estimated Actual | | Vote | | |
| | Annual \$000 | Other \$000 | Annual \$000 | Other \$000 | Annual \$000 | Other \$000 | |
| Departmental Output Expenses (General) | | | | | | | |
| Building and Operations Management (M78) | 19,609 | - | 19,609 | - | - | - | - Provision of building maintenance and operational services for the parliamentary complex, including security, cleaning, reception, visitor and catering services. Reason for Change: This is now a MCOA. |
| Catering Services (M78) | 783 | - | 783 | - | - | - | - Provision of meals, refreshments and other catering services to members, guests and staff through Bellamys. Reason for Change: This is now a MCOA and incorporated in Building and Operations Management. |
| Operations, Information and Advisory Services MCOA | | | | | | | Basis: MCOA established to combine similar output classes for services provided by Parliamentary Services. Reason for Change: New MCOA created from five separate appropriations. |
| Building and Operations Management | - | - | - | - | 21,389 | - | - Provision of building maintenance and operational services for the parliamentary complex, including security, cleaning, reception, visitor and catering services. |
| Parliamentary Information Services | - | - | - | - | 7,483 | - | - Provision of information services through the Parliamentary Library, computing and telecommunications services. |
| Personnel and Accounting Services to Members and Other Agencies | - | - | - | - | 5,140 | - | - Provision of travel and accounting services, human resource and staffing advice and support, processing payroll services for members and bureau accounting and payroll services to other parliamentary agencies. |
| Policy Advice | - | - | - | - | 550 | - | - Provision of information, analysis and advice to the Speaker and to the Parliamentary Service Commission. |
| Operations, Information and Advisory Services (M78) | - | - | - | - | 34,562 | - | |
| Parliamentary Information Services (M78) | 8,076 | - | 8,076 | - | - | - | - Provision of information services through the Parliamentary Library, computing and telecommunications services. Reason for Change: This is now a MCOA. |
| Personnel and Accounting Services to Members and Other Agencies (M78) | 968 | - | 968 | - | - | - | - Provision of accounts processing and payroll services for members and bureau accounting and payroll services to other parliamentary agencies. Reason for Change: This is now a MCOA. |

| | 2005/06 | | | | 2006/07 | | |
|--|---------------|-------------|------------------|-------------|---------------|-------------|--|
| | Budget | | Estimated Actual | | Vote | | |
| Appropriations | Annual \$000 | Other \$000 | Annual \$000 | Other \$000 | Annual \$000 | Other \$000 | Scope of 2006/07 Appropriations |
| Policy Advice (M78) | 343 | - | 343 | - | - | - | - Provision of information, analysis and advice to the Speaker and to the Parliamentary Service Commission. Reason for Change: This is now a MCOA. |
| Services to Members (M78) | 17,672 | - | 17,672 | - | 13,667 | - | - Provision of secretarial support to members. Reason for Change: The decrease is due to transfers to the new MCOA. |
| Total Departmental Output Expenses (General) | 47,451 | - | 47,451 | - | 48,229 | - | |
| Other Expenses to be Incurred by the Crown | | | | | | | |
| Depreciation Expense on Parliamentary Complex and Library (M78) | 11,274 | - | 11,274 | - | 11,274 | - | - Depreciation expense on Parliamentary Complex and Parliamentary Library Collection. |
| Members' Communications (M78) | 3,516 | - | 3,516 | - | 3,516 | - | - Funding for members' communications (voice and data) entitlements, and members' use of stationery in Parliament. |
| Members of the House of Representatives' Salaries and Allowances (M78) | - | 15,952 | - | 15,952 | - | 15,000 | - Salaries and allowances determined by the Remuneration Authority, payable to members of Parliament who are neither Ministers of the Crown nor Parliamentary Under-Secretaries. Expenses incurred to section 16 of the Civil List Act 1979. Reason for Change: Reducing to a non-election year. |
| Party and Member Support - ACT (M78) | 539 | - | 539 | - | 302 | - | - Funding for the ACT parliamentary party to support its Leader's office, research operations, Whip's office and members' parliamentary operations. Reason for Change: The decrease is due to the reallocation of funding post election. |
| Party and Member Support - Green (M78) | 845 | - | 845 | - | 741 | - | - Funding for the Green parliamentary party to support its Co-Leaders' office, research operations, Parliamentary musterer's office and members' parliamentary operations. Reason for Change: The decrease is due to the reallocation of funding post election. |
| Party and Member Support - Labour (M78) | 5,107 | - | 5,107 | - | 4,987 | - | - Funding for the Labour parliamentary party to support its Leader's office, research operations, Whips' office and members' parliamentary operations. Reason for Change: The decrease is due to the reallocation of funding post election. |
| Party and Member Support - Māori (M78) | 474 | - | 474 | - | 597 | - | - Funding for the Māori parliamentary party to support its Leader's office, research operations, and members' parliamentary operations. The change is due to the first complete year of the parliamentary party. The increase is due to the reallocation of funding post election. Reason for Change: The increase is due to the reallocation of funding post election. |

| Appropriations | 2005/06 | | | | 2006/07 | | Scope of 2006/07 Appropriations |
|--|----------------|---------------|------------------|---------------|---------------|---------------|---|
| | Budget | | Estimated Actual | | Vote | | |
| | Annual \$000 | Other \$000 | Annual \$000 | Other \$000 | Annual \$000 | Other \$000 | |
| Other Expenses to be Incurred by the Crown - cont'd | | | | | | | |
| Party and Member Support - National (M78) | 5,450 | - | 5,450 | - | 6,244 | - | - Funding for the National parliamentary party to support its Leader's office, research operations, Whips' office and members' parliamentary operations. Reason for Change: The increase is due to the reallocation of funding post election. |
| Party and Member Support - New Zealand First (M78) | 1,031 | - | 1,031 | - | 799 | - | - Funding for the New Zealand First parliamentary party to support its Leader's office, research operations, Whips' office and members' parliamentary operations. Reason for Change: The decrease is due to the reallocation of funding post election. |
| Party and Member Support - Progressive Coalition (M78) | 165 | - | 165 | - | 130 | - | - Funding for the Progressive Coalition parliamentary party to support its Leader's office, research operations and member's parliamentary operations. Reason for Change: The decrease is due to the reallocation of funding post election. |
| Party and Member Support - United (M78) | 551 | - | 551 | - | 360 | - | - Funding for the United parliamentary party to support its Leader's office, research operations and member's parliamentary operations. Reason for Change: The decrease is due to the reallocation of funding post election. |
| Travel of Members and Others (M78) | 9,324 | - | 9,324 | - | 9,854 | - | - Domestic air and land travel and international air travel for members, spouses and dependants, former members and spouses, and political exchange participants. Reason for Change: The increase is due to the return of a transfer to the Executive Wing refurbishment |
| Total Other Expenses to be Incurred by the Crown | 38,276 | 15,952 | 38,276 | 15,952 | 38,804 | 15,000 | |
| Capital Expenditure | | | | | | | |
| Parliamentary Complex - Minor Capital Works (M78) | 3,556 | - | 3,556 | - | 1,778 | - | - Minor Capital works within the Parliamentary Complex to carry out essential maintenance and minor capital improvements. Reason for Change: The decrease reflects the annual funding allocation. |
| Refurbishment of Executive Wing, Parliament (M78) | 17,911 | - | 17,911 | - | 427 | - | - Refurbishment of the Beehive. Reason for Change: This is the last year of the project. |
| Total Capital Expenditure | 21,467 | - | 21,467 | - | 2,205 | - | |
| Total Appropriations | 107,194 | 15,952 | 107,194 | 15,952 | 89,238 | 15,000 | |

Part C - Explanation of Appropriations for Output Expenses

Part C1 - Departmental Output Expenses

Services to Members

This output involves the provision of secretarial services and personal assistance to members, at Parliament and elsewhere in New Zealand.

Departmental Multi-class Output Expenses

Operations, Information and Advisory Services

This new MCOA is designed to group similar output classes together that jointly provide support services to Parliament.

- Parliamentary Information Services

This output involves: the provision of library and electronic information services through the Parliamentary Library; the provision of computing facilities at Parliament; and computing and telecommunications advisory services associated with these.

- Building and Operations Management

This output involves the provision of building maintenance and operational services for all buildings in the parliamentary complex, including the provision of security, cleaning, reception, visitor services and catering services. It also involves the management of a property portfolio that will provide for the accommodation needs for members of Parliament and their staff. The catering services were previously a separate output class.

- Policy Advice

This output involves the provision of policy advice to the Speaker as the responsible Vote Minister and as Chairman of the Parliamentary Service Commission and members of the Parliamentary Service Commission, including information and analysis on:

- issues relating to the interests and responsibilities of the Parliamentary Service Commission, including servicing its subcommittees
- services to members
- the administration of the Parliamentary Service
- development of the buildings that comprise the parliamentary complex.

- Personnel and Accounting Services to Members and Other Agencies

This output involves the provision of services to members in processing and paying their accounts, and providing human resource and staffing advice and support; and bureau accounting and payroll services to other parliamentary offices. It also involves the provision of travel services to current members, their spouses and dependants, as well as to former members and their spouses. The human resource and staffing advice and support, and the travel office, were previously part of the Services to Members output class.

Part D - Explanation of Appropriations for Other Operating Flows

Part D3 - Other Expenses

Appropriations reported on here cover three categories of expenditure.

The first is expenditure made under Permanent Legislative Authority from the Civil List Act 1979, which covers the salaries and allowance payments for members of Parliament set by the Remuneration Authority. The Parliamentary Service acts as agent of the Crown to effect payment of members' salaries and allowances under this authority.

The second group is expenditures incurred on the direct authority of members themselves under rules promulgated by the Speaker. These annual appropriations are the allocations for the demand-driven areas of Communications and Travel and for funding each area of Party and Members' Support.

Funding is for each parliamentary party Leader's office's operational costs, calculated on non-Executive members, and parliamentary party group support, calculated on the basis of each party's proportionate representation in the House of Representatives. Members' support costs are allocated at two set rates for constituency and list members respectively. Communications covers the supply of stationery within Parliament and the costs of members' entitlements to telecommunications services (voice and data) at Parliament and elsewhere in New Zealand. Travel covers both domestic and international air travel, domestic rail travel, taxis, rental cars, accommodation within New Zealand, mileage reimbursements, limited use of VIP Transport and self-drive cars. The costs of travel, according to their entitlements, of members' spouses and their dependants are included in the sum appropriated. Access to travel for qualifying former members', their spouses', and participants in the Australia/New Zealand Political Exchange programme is also met from this appropriation.

The third category is the depreciation expense on the Parliamentary buildings.

Part E - Explanation of Capital Flows

Part E1 - Explanation of Movements in Departmental Net Asset Schedules

| Details of Net Asset Schedule for Parliamentary Service | Estimated Actual 2005/06 \$000 | Projected 2006/07 \$000 | Explanation of Projected Movements in 2006/07 |
|---|-----------------------------------|----------------------------|--|
| Opening Balance | 7,474 | 13,005 | |
| Capital Injections | 5,531 | 145 | Additional resources to support security risks in Out-of-Parliament offices. |
| Capital Withdrawals | - | - | |
| Surplus to be Retained (Deficit Incurred) | - | - | |
| Other Movements | - | - | |
| Closing Balance | 13,005 | 13,150 | |