

VOTE *National Archives*

National Archives

Overview

An appropriation of \$18.480 million is sought for Vote National Archives in 2006/07.

The appropriation is to be spent on:

- Activities to ensure that records documenting government decision making have enduring value, are identified, and are well managed.
- Storage, preservation (remedial and preventative) and documentation of these records, which include written documents, film footage, photographs and other items.
- Provision of access to public archives for government departments, other organisations and individuals.
- Provision of advice on archives, records and information management issues, and setting of standards aimed at supporting government recordkeeping and ensuring access to the public record. These actions help to enhance government efficiency and accountability.
- Provision of leadership and support for archival activities across New Zealand.
- Provision of policy advice and Ministerial servicing.

Details of appropriations spending appear in Parts B and C of this Vote.

Minister Portfolio Table

3 Minister Responsible for Archives New Zealand

National Archives

VOTE MINISTER: Minister Responsible for Archives New Zealand

ADMINISTERING DEPARTMENT: Archives New Zealand

The Minister Responsible for Archives New Zealand is the Responsible Minister for Archives New Zealand

Part A - Statement of Objectives and Trends

Part A1 - Objectives for Vote

Outcomes

The core outcomes that the Government has set for Archives New Zealand are:

Outcome One

Access to Government Archives

Appropriate access to government archives, through a variety of channels, provides the people and government with:

- evidence of government activities and functions
- documented rights and entitlements
- sources to understand and interpret the nation's history
- documentation of the relationship between Māori and the Crown.

Outcome Two

Accountable Government through Recordkeeping

Records of government activities and interactions, regardless of format, are created and well managed.

Outcome Three

Archives in the Community

Significant archives are identified, preserved and accessible for their communities.

Government Themes and Related Outcomes

Archives New Zealand contributes to two of the Government Themes, the most significant being national identity and the second being economic transformation. Archives New Zealand also contributes to Government's vision for e-Government and the National Digital Strategy.

Archives New Zealand holds and provides access to the records of Government, as well as information for the public about other archives across New Zealand. Archives New Zealand is the official guardian of New Zealand's heritage documents, amongst these are the 1840 Treaty of Waitangi and the 1893 Women's Suffrage Petition. Archives New Zealand's holdings are a great source of information on the history and heritage of New Zealand, offering opportunities for genealogical and whakapapa research

and providing critical resources for the Waitangi Tribunal claims process. Holdings can also be used by the creative sector to tell our stories and promote New Zealand to the world. These stories play an important role in nation building and presenting archives in a way which is accessible, creates interest and is entertaining for the public.

Education and skills development play an important role in producing a strong innovative economy. Archives New Zealand contributes to Government's goal of economic transformation by maintaining a significant educational resource in the archives of the New Zealand government and by fostering archival capability across New Zealand. Archives New Zealand provides preservation and records management advice to government and private sector organisations which assist them in becoming more efficient.

Archives New Zealand contributes to the Government's goals for e-Government by:

- developing documentation and access systems so that public archives (long term) and public records (short term) are accessible
- developing and providing advice to government agencies on approaches to dealing with electronic records such as email, web sites and digitised records
- acting as Custodian of the New Zealand Government Locator Service metadata standard, which facilitates access to government information through the internet.

Archives New Zealand contributes to the National Digital Strategy by:

- being involved in developing the National Digital Content Strategy
- advising government on electronic recordkeeping, and
- has the potential to make its holdings available online.

Part A2 - Trends in Vote

Operating Flows

Output expenses

This is the seventh year that Vote National Archives will be administered by Archives New Zealand. Prior to October 2000 this Vote was administered by the Department of Internal Affairs. The present baseline appropriation of \$18.480 million compares with \$12.377 million in 2000/01, the year that Vote National Archives was first administered by Archives New Zealand. This increase has funded:

- improvement in capability to provide core services
- establishment and development of the infrastructure necessary to operate as a department, and
- development of policy advice and Ministerial servicing capability.

Specifically, the major changes since October 2000 have been:

- Increases in 2000/01 and 2001/02 to fund the transition to departmental status from a business group of Internal Affairs, and the development of electronic finding aids and archives documentation systems.
- In 2003/04 additional baseline funding of \$1.007 million was provided to fund the development and maintenance of the IT infrastructure needed for delivery of Archives New Zealand's outcomes, as identified in the Department's Information Systems Strategic Plan, and the commencement of the Auckland building project.

- In 2004/05 an additional \$889,000 was provided for the following:
 - to improve Archives New Zealand’s capability through enhanced training for professional and management staff
 - to maintain salaries at appropriate levels
 - to fund unavoidable costs associated with building ownership
 - to enable effective prioritisation of the records appraisal programme, and
 - to provide recordkeeping training for staff in other government agencies.
- Also in 2004/05 an additional \$243,000 was provided to enhance the Department’s community leadership archival programme, involving a more active role in the management of the National Register of Archives and Manuscripts (NRAM).
- In 2005/06, an additional \$532,000 has been provided to assist in the preservation of and access to military personnel records and a further \$195,000 to enable improvements to be made in base level archival infrastructure.
- In 2006/07 an additional \$129,000 has been provided to increase our depreciation baseline in order that capital expenditure for specific IT and plant replacement can proceed.

Capital Flows

Capital contributions

Capital contributions in 2006/07 will fund the following:

- The building of a repository, research facility and office space for the Auckland Regional Office. The building will provide high quality storage for government archives of significance to the Auckland region. In 2006/07 the contribution is \$5.000 million, which is a transfer from 2005/06.

New Policy Initiatives by Appropriation

Initiative	Appropriation as shown in Part B	\$000 increase/(decrease)				
		2005/06	2006/07	2007/08	2008/09	2009/10
Infrastructure Business Case	Departmental Output Expense - National Archival Services	-	129	129	129	129
Total Initiatives		-	129	129	129	129

Part B - Statement of Appropriations

Summary of Financial Activity

	2001/02	2002/03	2003/04	2004/05	2005/06		2006/07 Appropriations to be Used				2007/08	2008/09	2009/10	
	Actual \$000	Actual \$000	Actual \$000	Actual \$000	Budget \$000	Estimated Actual \$000	By the Department Administering the Vote		For Non-Departmental Transactions		Total \$000	Estimated \$000	Estimated \$000	Estimated \$000
							Annual \$000	Other \$000	Annual \$000	Other \$000				
Appropriations														
Output Expenses	14,340	13,652	14,472	16,400	17,644	17,644	18,480	-	-	-	18,480	18,590	18,526	18,526
Benefits and Other Unrequited Expenses	-	-	-	-	-	-	N/A	N/A	-	-	-	-	-	-
Borrowing Expenses	-	-	-	-	-	-	N/A	N/A	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure	-	-	-	-	-	-	N/A	N/A	-	-	-	-	-	-
Intelligence and Security Department Expenses and Capital Expenditure	-	-	-	-	-	-	-	-	N/A	N/A	-	-	-	-
Total Appropriations	14,340	13,652	14,472	16,400	17,644	17,644	18,480	-	-	-	18,480	18,590	18,526	18,526
Crown Revenue and Receipts														
Tax Revenue	-	-	-	-	-	-	N/A	N/A	N/A	N/A	-	-	-	-
Non-Tax Revenue	-	-	-	-	-	-	N/A	N/A	N/A	N/A	-	-	-	-
Capital Receipts	-	-	-	-	-	-	N/A	N/A	N/A	N/A	-	-	-	-
Total Crown Revenue and Receipts	-	-	-	-	-	-	N/A	N/A	N/A	N/A	-	-	-	-

Part B1 - Details of Appropriations

Appropriations	2005/06				2006/07		Scope of 2006/07 Appropriations
	Budget		Estimated Actual		Vote		
	Annual \$000	Other \$000	Annual \$000	Other \$000	Annual \$000	Other \$000	
Departmental Output Expenses (General)							
National Archival Services (M3)	17,644	-	17,644	-	18,480	-	The assessment, collection, storage, preservation and provision of access to public archives. It also includes policy advice and conducting programmes aimed at improving government recordkeeping.
Total Departmental Output Expenses (General)	17,644	-	17,644	-	18,480	-	
Total Appropriations	17,644	-	17,644	-	18,480	-	

Part C - Explanation of Appropriations for Output Expenses

Part C1 - Departmental Output Expenses

National Archival Services

Through this output class, the Minister responsible for Archives New Zealand purchases a broad range of services aimed at securing an archival record of government activity and supporting effective recordkeeping across government. These services will include:

- Activities to ensure that records documenting government decision-making have enduring value, are identified, and are well managed.
- Storage, preservation (remedial and preventative) and documentation of these records, which include written documents, film footage, photographs and other items.
- Provision of access to public archives for government departments, other organisations, and individuals.
- Provision of advice on archives, records and information management issues, and setting of standards aimed at supporting government recordkeeping and ensuring access to the public record. These actions help to enhance government efficiency and accountability.
- Provision of leadership and support for archival activities across New Zealand.
- Provision of policy advice and Ministerial servicing.

Part E - Explanation of Capital Flows

Part E1 - Explanation of Movements in Departmental Net Asset Schedules

Details of Net Asset Schedule for Archives New Zealand	Estimated Actual 2005/06 \$000	Projected 2006/07 \$000	Explanation of Projected Movements in 2006/07
Opening Balance	41,412	46,757	
Capital Injections	5,345	5,000	A capital injection to fund the building of a repository, research facility and office space for the Auckland Regional Office. The building will provide high quality storage for government archives of significance to the Auckland region.
Capital Withdrawals	-	-	
Surplus to be Retained (Deficit Incurred)	-	-	
Other Movements	-	-	
Closing Balance	46,757	51,757	