



# Cabinet

CAB Min (08) 14/1(37)

## Minute of Decision

Copy No:

*This document contains information for the New Zealand Cabinet. It must be treated in confidence and handled in accordance with any security classification, or other endorsement. The information can only be released, including under the Official Information Act 1982, by persons with the appropriate authority.*

### 2008 Budget Package: Vote Office of the Clerk

On 14 April 2008, Cabinet:

1. **approved** the Budget initiatives for the above Vote for inclusion in the 2008 Budget package, as listed in the summary below and detailed in the attached initiative documents;

#### Summary of initiatives included in the attached initiative documents:

##### *Operating Initiatives (Impact on Operating Balance)*

Initiative ID	Initiative Name	\$m - increase/(decrease)				
		2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
5144	Roll-Out of Electronic Select Committee System	(0.245)	1.303	1.072	1.072	1.072
5145	Certification of Two Citizens Initiated Referenda Petitions	0.200	-	-	-	-
5146	Costs to Office of the Clerk (OOC) Following the 2008 General Election	-	0.090	-	-	-
5147	Host the 2009 Biennial Conference of ACPAC	-	0.300	-	-	-
5150	Communicating Parliament: Developing a Coordinated Long-Term Communications Plan	-	0.050	-	-	-
5151	Legal Services Capability Enhancement	-	0.200	0.200	0.200	0.200
5154	Accommodation Furnishing	(0.085)	-	-	-	-
5155	Parliament TV Operations support	-	0.297	0.297	0.297	0.297
5156	Chamber Audio and Radio Broadcasting	-	0.039	0.039	0.039	0.039
<b>Total Operating</b>		<b>(0.130)</b>	<b>2.279</b>	<b>1.608</b>	<b>1.608</b>	<b>1.608</b>

##### *Capital Initiatives (Impact on Debt)*

Initiative ID	Initiative Name	\$m - increase/(decrease)				
		2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
5144	Roll-Out of Electronic Select Committee System	0.626	1.477	-	-	-
5154	Accommodation Furnishing	0.085	-	-	-	-
<b>Total Capital</b>		<b>0.711</b>	<b>1.477</b>	<b>-</b>	<b>-</b>	<b>-</b>

2. **agreed** to establish new appropriations where required to implement these initiatives, as described in the attached initiative documents;

3. **approved** the changes to appropriations and/or projected balances of net assets of the administering department (where applicable) to implement the initiatives, as set out in the attached initiative documents;
4. **agreed** that the proposed changes to appropriations and/or projected balances of net assets for 2007/08 above be included in the 2007/08 Supplementary Estimates and that, in the interim, the increases be met from Imprest Supply;
5. **authorised** the Minister of Finance and the Vote Minister to approve jointly any technical adjustments to baselines necessary to remove any errors or inconsistencies identified while finalising the 2007/08 Supplementary Estimates, the 2008/09 Estimates and the fiscal forecasts;
6. **noted** that all communications relating to the 2008 Budget are co-ordinated by a Budget communications committee, and that any requests for early announcement will need to have both the written approval of the Minister of Finance and sign-off from the Prime Minister's office.

Secretary of the Cabinet

Reference: 2008 Budget package tabled  
by the Minister of Finance

---

**Distribution:**

Prime Minister

Chief Executive, DPMC

Director PAG, DPMC

Minister of Finance

Secretary to the Treasury

Hon Jim Anderton

Associate Minister of Finance (Hon Trevor Mallard)

Speaker of the House

Clerk of the House

Controller and Auditor-General

**Vote:** Office of the Clerk

**Title:** Roll-Out of Electronic Select Committee System

**Description:** The e-committee system accepts, processes, stores and publishes select committee items of business. This initiative is to complete the capitalisation of the pilot project and allow roll-out to all committees.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

The project goals are to support members in their select committee scrutiny role by improving dissemination of parliamentary business through electronic processing and publishing, to improve the efficiency and effectiveness of the office in providing services to committees and to improve public access to select committee information.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	(0.245)	1.303	1.072	1.072	1.072
Debt Impact	0.626	1.477	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	<b>0.381</b>	<b>2.780</b>	<b>1.072</b>	<b>1.072</b>	<b>1.072</b>

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	(0.245)	1.303	1.072	1.072	1.072
Net Asset Schedule: Capital Investment	0.626	1.477	-	-	-
<b>Total Operating</b>	<b>(0.245)</b>	<b>1.303</b>	<b>1.072</b>	<b>1.072</b>	<b>1.072</b>
<b>Total Capital</b>	<b>0.626</b>	<b>1.477</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Initiative No: 5145

**Vote:** Office of the Clerk

**Title:** Certification of Two Citizens Initiated Referenda Petitions

**Description:** Check the signatures on two Citizens Initiated Referenda (CIR) petitions to determine if each has been signed by 10% of eligible voters and re-check if resubmitted. Uses the services of the Department of Statistics and the Registrar of Electors.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

Certification of CIR petitions and advice that they have met the statutory requirements or have lapsed.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	0.200	-	-	-	-
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	<b>0.200</b>	-	-	-	-

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	0.200	-	-	-	-
<b>Total Operating</b>	<b>0.200</b>	-	-	-	-
<b>Total Capital</b>	-	-	-	-	-

**Vote:** Office of the Clerk

**Title:** Costs to Office of the Clerk (OOC) Following the 2008 General Election.

**Description:** Cost for the Commission and State openings of Parliament and includes video/sound recording, photography, catering, printing, transport and accommodation and the storage and destruction of ballot papers as required under sections 187 (2) and 189 of the Electoral Act 1993.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

Commission and State openings of Parliament. Storage and destruction of ballot papers as required by the Electoral Act 1993.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	-	0.090	-	-	-
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.090</b>	-	-	-

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.090	-	-	-
<b>Total Operating</b>	-	<b>0.090</b>	-	-	-
<b>Total Capital</b>	-	-	-	-	-

Initiative No: 5147

**Vote:** Office of the Clerk**Title:** Host the 2009 Biennial Conference of ACPAC**Description:** New Zealand is to host the 2009 tenth biennial conference of the Australasian Council of Public Accounts Committees (ACPAC).**Theme:** Other**Theme Objective:** Other**Performance Information****Performance Text**

This initiative will contribute to New Zealand's continuing obligation to inter-parliamentary relations.

**Appropriation Changes**

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	-	0.300	-	-	-
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.300</b>	-	-	-

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.300	-	-	-
<b>Total Operating</b>	-	<b>0.300</b>	-	-	-
<b>Total Capital</b>	-	-	-	-	-

**Vote:** Office of the Clerk

**Title:** Communicating Parliament: Developing a Coordinated Long-Term Communications Plan

**Description:** Development and implementation of an overarching communication strategy for Parliament, which will guide developments in reporting and presentation to target audiences.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

There will be a consistency to all presentation of Parliament to New Zealand citizens, and to relevant overseas audiences.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	-	0.050	-	-	-
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.050</b>	-	-	-

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.050	-	-	-
<b>Total Operating</b>	-	<b>0.050</b>	-	-	-
<b>Total Capital</b>	-	-	-	-	-

## Initiative No: 5151

**Vote:** Office of the Clerk

**Title:** Legal Services Capability Enhancement

**Description:** Capacity enhancement to meet increased demand required for legal compliance and risk assurance to support parliamentary operational, advisory and governance bodies, including the Parliamentary Service, the Parliamentary Service Commission and the Parliamentary Corporation.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

This initiative will allow the Office to better meet the growing demand for legal services arising from the parliamentary operational, advisory and governance bodies, including the Parliamentary Service, the Parliamentary Service Commission and the Parliamentary Corporation.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	-	0.200	0.200	0.200	0.200
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.200</b>	<b>0.200</b>	<b>0.200</b>	<b>0.200</b>

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General):					
Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.200	0.200	0.200	0.200
<b>Total Operating</b>	-	<b>0.200</b>	<b>0.200</b>	<b>0.200</b>	<b>0.200</b>
<b>Total Capital</b>	-	-	-	-	-



**Vote:** Office of the Clerk

**Title:** Accommodation Furnishing

**Description:** Furnish new accommodation.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

New accommodation provided in No 1 The Terrace for the Office's IT and broadcasting functions.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	(0.085)	-	-	-	-
Debt Impact	0.085	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	-	-	-	-

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General): Secretariat Services for the House of Representatives (funded by Revenue Crown)	(0.085)	-	-	-	-
Net Asset Schedule: Capital Investment	0.085	-	-	-	-
<b>Total Operating</b>	<b>(0.085)</b>	-	-	-	-
<b>Total Capital</b>	<b>0.085</b>	-	-	-	-

**Vote:** Office of the Clerk

**Title:** Parliament TV Operations support

**Description:** Television broadcasting of Parliament will be better resourced for current operations.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

Outcome: New Zealand citizens will be able to understand, and see the democratic processes, through continuation of current operations (captioning, archiving); rebroadcast of Question Time during dinner break and after the House rises.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	-	0.297	0.297	0.297	0.297
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.297</b>	<b>0.297</b>	<b>0.297</b>	<b>0.297</b>

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General):					
Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.297	0.297	0.297	0.297
<b>Total Operating</b>	-	<b>0.297</b>	<b>0.297</b>	<b>0.297</b>	<b>0.297</b>
<b>Total Capital</b>	-	-	-	-	-

**Vote:** Office of the Clerk

**Title:** Chamber Audio and Radio Broadcasting

**Description:** Upgrade to Chamber Audio requires associated change in Hansard processes and in RadioNZ broadcasting services.

**Theme:** Other

**Theme Objective:** Other

## Performance Information

### Performance Text

Measures: Parliamentary debates are broadcast throughout New Zealand. Chamber audio is included with Parliament TV broadcasts. Hansard continues to be produced.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Operating Balance Impact	-	0.039	0.039	0.039	0.039
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>0.039</b>	<b>0.039</b>	<b>0.039</b>	<b>0.039</b>

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12& Outyears
Departmental Output Expenses (General):					
Secretariat Services for the House of Representatives (funded by Revenue Crown)	-	0.039	0.039	0.039	0.039
<b>Total Operating</b>	<b>-</b>	<b>0.039</b>	<b>0.039</b>	<b>0.039</b>	<b>0.039</b>
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>