



# Cabinet

CAB Min (08) 14/1(35)

## Minute of Decision

Copy Number:

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### 2008 Budget Package: Vote National Archives

On 14 April 2008, Cabinet:

1. **approved** the Budget initiatives for the above Vote for inclusion in the 2008 Budget package, as listed in the summary below and detailed in the attached initiative documents;

#### Summary of initiatives included in the attached initiative documents:

##### Operating Initiatives (Impact on Operating Balance)

Initiative ID	Initiative Name	\$m - increase/(decrease)				
		2007/08	2008/09	2009/10	2010/11	2011/12 & Outyears
4699	Ensuring Adequate Storage for Archives	-	0.610	0.270	-	-
4700	Public Records Act 2005 - Audit Services	-	0.229	0.379	0.706	0.684
<b>Total Operating</b>		-	<b>0.839</b>	<b>0.649</b>	<b>0.706</b>	<b>0.684</b>

##### Capital Initiatives (Impact on Debt)

Initiative ID	Initiative Name	\$m - increase/(decrease)				
		2007/08	2008/09	2009/10	2010/11	2011/12 & Outyears
<b>Total Capital</b>		-	-	-	-	-

2. **agreed** to establish new appropriations where required to implement these initiatives, as described in the attached initiative documents;
3. **approved** the changes to appropriations and/or projected balances of net assets of the administering department (where applicable) to implement the initiatives, as set out in the attached initiative documents;
4. **agreed** that the proposed changes to appropriations and/or projected balances of net assets for 2007/08 above be included in the 2007/08 Supplementary Estimates and that, in the interim, the increases be met from Imprest Supply;
5. **authorised** the Minister of Finance and the Vote Minister to approve jointly any technical adjustments to baselines necessary to remove any errors or inconsistencies identified while finalising the 2007/08 Supplementary Estimates, the 2008/09 Estimates and the fiscal forecasts;

6. **noted** that all communications relating to the 2008 Budget are co-ordinated by a Budget communications committee, and that any requests for early announcement will need to have both the written approval of the Minister of Finance and sign-off from the Prime Minister's office.

Secretary of the Cabinet

Reference: 2008 Budget package tabled  
by the Minister of Finance

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**Distribution:**

Prime Minister

Chief Executive, DPMC

Director PAG, DPMC

Minister of Finance

Secretary to the Treasury

Hon Jim Anderton

Associate Minister of Finance (Hon Trevor Mallard)

Minister Responsible for Archives New Zealand

Chief Executive, Archives New Zealand

Controller and Auditor-General

**Vote:** National Archives

**Title:** Ensuring Adequate Storage for Archives

**Description:** In light of digital opportunities and the continuing creation of huge volumes of vital paper records, Archives New Zealand must determine future storage requirements and options. It also needs to invest urgently in plant, including a cool store for deteriorating heritage films.

**Theme:** National Identity

**Theme Objective:** Connecting to our heritage

## Performance Information

### Performance Text

Public Offices surveyed regarding their future transfer volumes by June 2009;  
20 year storage requirements identified and options for Wellington, Christchurch and Dunedin investigated by June 2010;  
cool store for films installed in Wellington office by June 2009;  
129 hybrid shelf units providing 1500 linear metres for textual archives and specialised map/plan storage by June 2010.

## Appropriation Changes

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12 & Outyears
Operating Balance Impact	-	0.610	0.270	-	-
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.610</b>	<b>0.270</b>	-	-

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12 & Outyears
Departmental Output Expenses (General):					
National Archival Services (funded by Revenue Crown)	-	0.610	0.270	-	-
<b>Total Operating</b>	-	<b>0.610</b>	<b>0.270</b>	-	-
<b>Total Capital</b>	-	-	-	-	-

**Initiative No: 4700****Vote:** National Archives**Title:** Public Records Act 2005 - Audit Services**Description:** The Chief Archivist must commission independent recordkeeping audits of all 2683 public offices, to ensure public confidence and government accountability. To comply with the Act, the audit programme for both paper and digital records needs to be developed now, for implementation by 2010.**Theme:** National Identity**Theme Objective:** Connecting to our heritage**Performance Information****Performance Table**

	Unit of Measurement	Performance Specification				
		2007/08	2008/09	2009/10	2010/11	2011/12
<b>Quantity</b>						
Audits completed within agreed timeframes	Percentage	0	0	0	90	90
Schools audited	Number	0	0	1	497	497
Public offices audited	Number	0	0	11	40	40

**Appropriation Changes**

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12 & Outyears
Operating Balance Impact	-	0.229	0.379	0.706	0.684
Debt Impact	-	-	-	-	-
No Impact	-	-	-	-	-
<b>Total</b>	-	<b>0.229</b>	<b>0.379</b>	<b>0.706</b>	<b>0.684</b>

	\$m - increase/(decrease)				
	2007/08	2008/09	2009/10	2010/11	2011/12 & Outyears
Departmental Output Expenses (General): National Archival Services (funded by Revenue Crown)	-	0.229	0.379	0.706	0.684
<b>Total Operating</b>	-	<b>0.229</b>	<b>0.379</b>	<b>0.706</b>	<b>0.684</b>
<b>Total Capital</b>	-	-	-	-	-